



Safeguarding Policy Front Sheet

Name of Education Setting:

Bents Green Specialist Secondary School

Academic School Year: 2017-2018

We all have a statutory duty to “safeguard and promote the welfare of children” (*Working together to safeguard children, DfE 2015, page 5*)

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child’s appearance, hygiene or general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think that a child, a young person or an adult who cares for them has been or might be harmed, please talk to one of the people below immediately.

You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you can talk to are:



Our Designated Safeguarding Lead is:

Name: **Amanda Costello**

Located: **Head Teachers Office**

Tel.no/mobile no is: **0114 2363545 EXT 1258**



Our Designated Safeguarding Lead Post 16 (Sheaf Training Site) is:

Name: **Frank Hunter**

Located: **Sheaf Training**

Tel. no / mobile no is: **0114 4031048**



Our Designated Safeguarding Deputy (Westfield Site) is:

Name: **Diana Porteous**

Located: **Westfield Hub- Westfield School**

Tel. no / mobile no is: **0114 2479374**

The people you can talk to are:



Our Designated Safeguarding Deputy / Safeguarding and Behaviour Manager (Bents Green School Site) is:

Name: **Cathy Varley**

Located: **Bents Green School**

Tel. no / mobile no is: **0114 2363545 Ext 1895 or Safeguarding Office Ext 1264**



Our Designated Safeguarding Deputy/ Safeguarding and Behaviour Deputy (Bents Green School Site) is:

Name: **Alicia Jowett-Jones**

Located: **Bents Green School**

Tel. no / mobile no is: **0114 2363545 Ext 1207 or Safeguarding Office Ext 1264**



Our Designated Safeguarding Deputy

Name: **Ryan Simpson**

Located: **Bents Green School**

Tel. no / mobile no is: **0114 2363545 or Safeguarding Office Ext 1264**

An allegation or disclosure involving someone working with children in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

The Safeguarding Children Team in your setting includes:

Head Teacher/Principal/Senior Manager: responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Amanda Costello

Tel no: 0114 2363545/Ext 1258

Designated Safeguarding Lead (DSL): a member of the leadership team (in a post which requires assessment of children) with appropriate authority, responsible for dealing with safeguarding issues, providing advice & support to other staff, liaising with the local authority, & working with other agencies. Cannot be an administrative or finance worker.

Name: Amanda Costello

Tel no: 0114 2363545/Ext 1258

Name: Frank Hunter

Tel no: 0114 4031048

Designated Safeguarding Deputy (DSD): a member of the teaching, support or pastoral staff, (in a post which requires assessment of children), with sufficient status & authority to effectively deputise for the DSL role above. Cannot be an administrative or finance worker.

Name: Cathy Varley (Designated Safeguarding Deputy / Safeguarding and Behaviour Manager)

Tel no: 0114 2363545/Ext 1895 or SG Office 1264

Name: Alicia Jowett-Jones (Designated Safeguarding Deputy/ Safeguarding and Behaviour Deputy)

Tel no: 0114 2363545/Ext 1207 or SG Office 1264

Name: Ryan Simpson (Designated Safeguarding Deputy)

Tel no: 0114 2363545/ SG Office Ext 1264

Name: Diana Porteous (Designated Safeguarding Deputy Westfield Hub- Westfield Site) Tel no: 0114 2479374

Child Sexual Exploitation (CSE) Lead: responsible for ensuring that staff understand CSE indicators & how to refer; & that children/young people are taught about CSE & related topics, plus how to protect themselves & others.

Name: Cathy Varley

Tel no: 0114 2363545/Ext 1895 or SG Office 1264

Looked After Children (LAC) Designated Teacher: promotes the educational achievement of 'looked after' children/young people who are on the school roll, helping staff understand issues that affect how they learn & achieve. Ensures appropriate staff have the information they need to effectively support 'looked after' children/young people.

Name: Claire Bailey

Tel no: 0114 2363545/Ext 1228

Online-Safety Coordinator: develops & maintains a safe online culture within a setting.

Name: Amanda Costello and Neil Bullen

Tel no: 0114 2363545/Ext 1235

Your Safeguarding Children Team also links in with the:

Safeguarding/Child Protection Governor: together with the rest of the governing body, ensures there are appropriate safeguarding children policies & procedures in place, monitors that they are being implemented & followed, & challenges/remedies deficiencies & weaknesses that are identified.

Name: Hilary Hoult

Tel no: 07791764589

Chair of Governors/Management Committee: takes the lead in dealing with allegations of abuse made against the Head Teacher/Principal/Senior Manager (& other members of staff when the Head Teacher is not available), in liaison with the Local Authority; & on safe recruitment practices with the Head Teacher/Principal/Senior Manager.

Name: Laura Gillespie

Tel no: 0114 2363545

